



House of Hope of the Pee Dee Life Recovery Program

The following describes the House of Hope Life Recovery Program (LRP) at the House of Hope of the Pee Dee.

Individuals, who are 18 years of age and older can qualify for our four-phase, Christ centered, life recovery program. **We require a seven to nine month commitment from everyone entering this program.** Each resident who is identified as having need of intensive addiction counseling will begin their stay in our Addiction Recovery Center (ARC). The ARC is a 90-day intensive addiction phase that has three segments. Upon completion of the three segments you will transition to Phase Two of the program. For those individuals who do not qualify for the ARC, they will begin in our Phase One that will last at least 90 days. Phase One is divided up into two segments. After completing the first segment of Phase One, which is thirty days long you will enter segment two, where you will stay for a minimum of 60 days. During this segment, each resident will be preparing to leave the old behind as they focus on Christ and participate in our work therapy program at South Carolina Vocational Rehabilitation. After evaluation, you will move to Phase Two for at least 40 days of continued Christian discipleship. Upon recommendation of the Director, you will move to Phase Three for at least 40 days of life skills, preparation and Christian discipleship. Upon recommendation of the Director, the resident will move to Phase 4 and this will last approximately 40 days, in which the focus will be on transition and after care planning. Upon recommendation of the Director, the resident will qualify for graduation and begin searching for work and permanent housing.

We accept residents on a daily basis depending upon bed availability. However, the intake counseling and check-in is best completed on a weekday (Monday-Friday) between 9:00 am and 2:00 pm.

The House of Hope is not currently equipped to meet the needs of individuals who are dually diagnosed and/or have a history of mental illness or are violent offenders. You must

be able to work half a day or be on permanent disability to enter House of Hope Life Recovery Program.

LRP 6.3.1 2025-11-04

House of Hope Life Recovery Program **ARC, Phase One, Phase Two, and Phase Three**

Statement of Purpose

The purpose of House of Hope is to serve and glorify God through a Christ-centered outreach of love and compassion that responds to the physical, emotional, and spiritual needs of homeless men, women and their children without regard to their race, color, or social standing. Our goal is to guide our residents to a life of eternal salvation in Christ, and to guide these men and women to become productive citizens in their home, church, and community by building their lives on the foundation of faith in Christ.

This is a Bible based, Christ centered Life Recovery Program. This program may not be for everyone. It is only for those who are interested in a spiritually based program, which involves placing faith in Jesus Christ as Lord and Savior. Anything less will result in failure. We offer a goal oriented, multi-phased program. At intake we will determine if our program is the right one for each individual.

We reserve the right to turn away any person or ask any person to leave the House of Hope of the Pee Dee property if, at any time, the House of Hope staff sense that a client may be harmful to themselves, others, or a disruption to current program residents.

The House of Hope desires for all men, women and children to find salvation and new life in Christ Jesus. We understand that this does not always happen. The rules of the House of Hope are designed, however, to provide an environment that will encourage men and women to come to Jesus. The rules are not to hinder anyone's efforts to better themselves, but instead are intended to help them achieve their own goals. At a minimum, they will provide a degree of order for men, women and their children that may have been immersed in chaos and confusion. If you have any questions about the guidelines of conduct or expectations, please feel free to inquire about them with the Director.

Background Investigation: All potential residents of the House of Hope will be required to sign a letter of consent for authorization of investigation on his background. Program admittance is subject to information returned on the background check. Currently the House of Hope cannot meet the needs of sex offenders, violent offenders, and men with a history of mental illness. Each application will be reviewed, and approved or declined, by the Director.

Intake: At intake each new client will receive a packet describing the House of Hope Life Recovery Program policies and procedures. This packet will also include (1) a profile application, (2) a copy of Phase One Segment One requirements and weekly schedule, (3) authorization for investigation and release form, (4) client acknowledgement, (5) personal inventory rules, and (6) photo release form. It is each client's responsibility to know the rules and regulations. A response of "I didn't know" or "no one told me" is not acceptable. If you are unclear about a rule, ask the Director.

Identification: At a minimum, a Social Security card and proper picture identification (State ID, driver's license, etc.) must be secured to enter the program. It is also the responsibility of the resident to have their ID with them when leaving the property. The House of Hope can assist in obtaining these items; however, it is the responsibility of the individual to apply for them.

Orientation: You will talk to the Director before entering the program.

Addiction Recovery Center (ARC) – House of Hope applicants who have been identified as having a need of intensive addictions counseling will begin the Life Recovery Program at the ARC. The ARC is a 90-day addiction phase. This phase is broken down into three segments. The first segment, *The Seeker*, is 10 days and will allow the resident to get acclimated to a recovery environment. The emphasis will be for the resident to focus on a personal relationship with Jesus Christ and their recovery. The second segment, *The Wilderness*, is 40 days and will allow the resident to process the destructive thought patterns and areas of personal hurt that have contributed to their addiction. The third segment, *The Breakthrough*, is 40 days and allows the resident to seek Christ for help in changing negative character traits and behavior, focus on making peace with others, and developing a plan for continued spiritual growth. The resident will meet with the Director to begin work on setting goals for the remainder of the program. During this time, there will be a set schedule of Bible Study classes as well as life skill classes. The resident will obtain any necessary identification, be assessed by Mercy Medicine or Hope Health for any medical needs as well as re-building their life by securing lost documents (birth certificate, social security card, driver's license, etc.) with the assistance of Client Service. An appointment with South Carolina Vocational Rehabilitation will be scheduled during this first 40-day period and the necessary information or documents for enrollment into this work training program must be acquired.

Phase One– For applicants not qualifying for admission to the ARC, they will begin the Life Recovery Program at the *Phase One Segment One*. The resident will stay within the House of Hope facilities for a period of 30 days. This is required to separate our residents from the chaos and bad relationships of their previous life. During this 30-day period, residents will begin to work with the Director to set goals for their program. There will be a set daily schedule full of Bible Study classes as well as life skills classes. Any necessary identification will be obtained during this time and initial medical needs will be assessed during this time through local agencies such as Mercy Medicine and Hope Health. An appointment with South Carolina Vocational Rehabilitation will be scheduled during this first 30-day period and the necessary information or documents for enrollment into this work training program must be acquired. During this phase, each resident will begin the process of re-building their life by securing lost documents (birth certificate, social security card, driver's license, etc.). *Phase One Segment Two–* House of Hope residents must commit to attend all required classes and chapel services as well as to participate in our work therapy program. Missing class is grounds for dismissal. There is zero tolerance for an absence. Each resident is also responsible for private daily Bible study and prayer time. Each resident will work with the Director to set individual goals. After 60 days and upon recommendation from the Director, each resident will be moved to Phase 2 of the Life Recovery Program.

Phase Two - House of Hope residents will begin to prepare for transition into permanent housing by first obtaining stable employment, saving money and being further equipped spiritually so that they can make a successful transition to society. More liberty will be given to residents during this stage so that they can see their strengths and weaknesses and focus their attention where needed. After 40 days and upon recommendation from the Director, each resident will be moved to Phase Three of the Life Recovery Program.

Phase Three – House of Hope residents will continue to prepare for transition into permanent housing by saving money and be further equipped spiritually so that they can make a successful

transition to society. Further liberty will be given to residents during this stage so that they can continue to adjust their focus where needed.

Phase Four – House of Hope residents will begin to transition into permanent housing, develop accountability and support network, by saving money, continued spiritual growth, and fellowship so that they can make a successful transition to society.

General Rules - Policies & Procedures

Personal Appearance & Attire: Appearance is important. Residents are expected to dress appropriately and keep hair neat and trimmed. No indecent clothing is allowed (i.e. short shorts, tank tops, undershirts as outerwear, clothes that advertise alcohol or nicotine products, clothing with obscene language or sexual innuendos, or baggy pants). Appropriate clothing is required for chapel; including shoes and socks.

Clothing Needs: Clothing vouchers will be issued to residents needing clothing at the discretion of the Director. No items from the House of Hope Mission Mart may be distributed to any resident by anyone other than the Mission Mart Manager or Assistant Manager. Do not ask other employees or residents for any items. Stealing will result in immediate dismissal. Taking anything from the Mission Mart, trucks, collection bins, Mission drop off site or any other Mission Mart property without a voucher is stealing.

Due to space limitations, there is a maximum amount of clothing each resident is allowed to maintain at the House of Hope. See the Inventory Checklist for a list of these items.

Telephone Privileges: During the Phase One Segment One, residents will be given one 10 minute monitored phone call per week. Exceptions can only be made by the Director. After 30 days, phone calls are permitted after working/classroom hours. During Phase One Segment Two, residents will be given 3 monitored 10-minute phone calls per week. **No calls after curfew.** ARC and Phase One residents will **NOT** be allowed cell phones. Phase Two residents may have basic cell phones and Phase Three and Four residents are allowed smartphones. Phone use is limited to non-work hours and calls can only be made in phone area during scheduled phone call hours. There should be no use of phones during work hours!

Family Visits: All visitors must be approved. ARC and Phase One Segment One segments are not allowed visitation. Phase One Segment Two and Phase Two visitors are limited to immediate family only (This includes mom, dad, sister, brother, daughter, son, wife, husband, grandmother, or grandfather. This does **NOT** include girlfriends). In Phase Three and Four, additional visitors may be considered by the Director. **For security reasons, all visitors must sign the visitation log at the front desk.** Family visitation hours are 12:00 p.m. to 6:00 p.m. on Saturday and Sunday only. The family visiting area will be the conference room or foyer. Visitors are NOT allowed into any other areas of the House of Hope. Written visitation requests are due to the Director by Thursday at 4:00 p.m. It is the resident's responsibility to give written copies to the Director.

Passes: During the ARC and Phase One Segment One, residents are not eligible for passes for any reason. After completion of the ARC or Phase One Segment One, passes will be allowed on Saturdays from 8 a.m. – 8 p.m. Phase One Segment Two and Phase 2 residents are allowed a 4-hour pass and Phase Three and Four are allowed an 8-hour pass. These passes may be suspended by the Director for program violations. In case of death of an immediate family member (mom, dad, sister, brother, daughter, son, wife, husband, grandmother, or grandfather) passes will be at the Director's discretion.

Extra-Curricular Activities: While a resident is in the Life Recovery Program they are not eligible for extra-curricular activities at churches or other organizations that put them in a place of leadership. This would include (but not limited to) nursery worker, choir member (or soloist), usher, speaker, teacher, RU group leader or helper.

Food: As a resident of the House of Hope, breakfast, lunch and dinner will be provided at scheduled meal times. Residents are not permitted to buy food from local food establishments unless permission is granted by the Director. Only certain foods are allowed to be kept in rooms in a sealed container. No one is allowed in the kitchen area other than at the scheduled meal times. No coffee pots, cups, or food of any kind may be taken to the dorm areas.

Showers: Showers must be taken daily. Shower time begins at 4:00 p.m. and must be completed by 9:30 p.m. each night. Showers may also be taken in the morning but must be completed by 7:00 a.m. Residents will rise each morning by 6:00 a.m. and be prepared for morning devotion on time.

Medical Appointments: The House of Hope will provide transportation to and from any necessary approved appointments. All appointments must be submitted to the Director at least 1 week in advance to allow for adequate scheduling.

Medications: Only approved pain medication and/or narcotics (antidepressants, psychotropic) allowed. During your intake this will be reviewed by the Director. No sharing or selling of medications of any type is allowed. If any medication, not authorized by the Director or any drugs of any kind is found on a resident or in their possessions, they will be subject to discipline guidelines. "Over the counter" medication will be kept in a locked area. There is a daily med call.

Reformers Unanimous: All residents are required to attend Reformers Unanimous. ARC residents will be given class on site.

Work Therapy: All residents are required to participate in the Work Therapy Program, volunteering up to but no more than 40 hours per week. The Work Therapy Program is designed to mimic the requirements of regular work week while balancing time to focus on the activities needed for the residents continued recovery outside of a rehabilitation program. Work life balance is a challenge for anyone but especially for someone in recovery that needs weekly church attendance, recovery group attendance, and other individual and family counseling activities during the work week.

Program Fees will be required from all residents once they acquire income. Each resident will be required to pay $\frac{1}{3}$ of income as a donation to the House of Hope, save $\frac{1}{3}$ of income for transition and keep $\frac{1}{3}$ of income. Residents in ARC and Phase One will not be allowed to carry money on their person but can put in request to get $\frac{1}{3}$ of money for expenses such as child support or probation. All other money requested during ARC and Phase One will be subject to Director's approval. Addiction Recovery Center residents are exempt from the Program Fee and Savings Policy while in this phase of the Life Recovery Program.

Transportation Fees will be required from all residents who utilize the House of Hope for transportation to and from work. This fee will be \$20 per week that this service is used regardless of days used.

Food Stamps: Each resident will share 50% of his food stamps with the House of Hope to defray some of the costs of his housing and nutrition expenses.

Respect: Respect will be given to all House of Hope employees, volunteers, board members, and guests at all times.

Television and Movie choices must be of appropriate content. Gratuitous violence, language, sex, and the like will not be tolerated (e.g. comedy channels, VH1, BET, MTV, Spike). Television viewing is allowed until 10:00 p.m. weekdays and 11:00 p.m. on weekends and is solely at the discretion of the Director.

The entrance door will be locked at 8:00 p.m. No one will be allowed to enter without approval from the House of Hope after 8:00 pm. Bed check is at 10:00 p.m. You must be in your bunk area for bed check. Lights out is 10:00 p.m.

Your attendance is required for all House of Hope activities. All House of Hope activities are posted on the bulletin board along with the current monthly chapel schedule. It is your responsibility to check the bulletin board and to attend planned activities. Your failure to attend these activities will result in disciplinary consequences, which can include dismissal from the program. If you have a conflict with any scheduled event, it is your responsibility to notify the Director. There will be sign-in sheets at all events. If you are not signed-in you will be considered absent. Signing in for someone else will NOT be permitted.

Leaving the House of Hope property: ARC and Phase One Segment One residents will remain on the property except for medical, probation or other necessary appointments. Phase One Segment Two residents may leave the property for medical and probation appointments as well as Church, Work Therapy and RU Classes. Phase One Segment Two, Phase Two, Three, and Four residents will be granted a pass in addition to previously mentioned activities at the House of Hope at the Director's discretion.

Bedroom areas must be kept clean at all times. Beds should be made every morning before breakfast. Nothing is to be hung, placed, or stuck on the walls at any time.

Daily chores must be completed by 8:30 a.m. A daily chore list is posted on the bulletin board and inspection will be done at 8:30 a.m. each morning.

Residents may receive packages, however, the House of Hope reserves the right to inspect all mail and packages prior to giving it to any resident.

Excess belongings will not be allowed. Any resident who has clothing and personal items in excess of what is allowed needs to make arrangements to have those items stored elsewhere prior to entering the House of Hope.

Personal Items Left Behind: When residents leave the program, all items left will be held for 72 hours only. After 72 hours, all unclaimed items will be disposed of at the Mission Mart. The House of Hope is not responsible for unclaimed items left behind at the time of departure.

Program Re-entry: Any individual who fails to complete the program for any reason must wait a minimum of 30 days before applying to re-enter the House of Hope. Prior to this, re-admission is at the discretion of the Director.

The Following Items are NOT allowed at any time:

No Alcohol, illegal drugs, or drug paraphernalia will be tolerated by any residents. This includes both on and off the House of Hope property. The use or possession of these items anywhere at any time while in the program may result in termination from the program. **Breathalyzers and drug tests will be conducted on an unscheduled periodic basis. Refusal to be tested will result in immediate dismissal from the program.**

No Pornographic Material of any kind is allowed on the House of Hope property.

No Profanity is allowed while in the life recovery program at the House of Hope. Cursing, swearing, crude, or inappropriate language will result in consequences and/or loss of privileges.

No Borrowing or Loaning of Money. Residents shall not borrow from or loan money to other residents or volunteers at the House of Hope. Selling of personal property between residents is forbidden. No bartering of services between residents is allowed.

No Stealing will be tolerated. Stealing could result in immediate dismissal from the program and/or prosecution.

No Fraternization (socializing or being personal) with the opposite sex at any time. This includes employees, volunteers, customers, community service workers and others.

No Fighting or Arguing will be tolerated and will be have consequences and/or loss of privileges.

No Weapons of any type are allowed at the House of Hope or any of its property. Having a weapon will result in immediate dismissal and police action.

No gambling of any kind is permitted.

No Personal Radios, headphones, CD players, phones or the like are allowed while a resident at the House of Hope. Listening to music in workspaces is restricted to Christian music only. No other type of music is permitted.

No Tobacco: Use of any tobacco products (cigarettes, cigars, dip, snuff, electronic cigarettes, chewing tobacco) by residents is prohibited.

House of Hope Life Recovery Program

Addiction Recovery Center

ARC Segment One

In Segment One, *The Seeker*, each resident commits to 10 days of getting acclimated to a recovery environment. There will be an emphasis for the need of a personal relationship with Christ as the central focus of a healthy recovery. The resident should spend this time seeking to prepare themselves for the physical and spiritual battles that will come in order to be set free from the bondage of addiction.

Rules & Requirements:

1. Presentation of the Gospel and testimony of an ARC staff member.
2. Grasp a full understanding of the salvation message as found in the New Testament.
3. Complete two booklets of the Group Studies for New Christians (GSNC) curriculum.
4. Attend Church and Chapel services: This includes Sunday morning and evening services, Wednesday evening services, bible studies, and daily morning devotions.
5. Attend all morning and evening class sessions as well as Work Therapy requirements as scheduled (Missing any two class sessions/Work Therapy are grounds for dismissal. The Director must preapprove any absences).
6. Take pride and responsibility in daily work assignments. Contribute to good order, causing no dissention or strife.
7. Show evidence of reliability and dependability.
8. Develop and maintain a positive attitude toward recovery with a willingness to listen to Godly counsel.
9. Write letter to self, titled "What my life will look like when I complete the LRP program as well as what my life will look like if I do not complete the program".
10. Complete a minimum of 10 consecutive days in Segment One.
11. Complete Segment Advancement Evaluation.

House of Hope Life Recovery Program

ARC Segment Two

In Segment Two, *The Wilderness*, each resident commits to 40 days of intensive classes and therapies in order to build a strong foundation for their transition back into the community. The resident will look inwardly, identifying and processing destructive thought patterns and areas of personal hurt that have contributed to their addiction. He will also participate in community service and work therapy programs. During this time, residents are expected to grow in faith and commitment to Christ.

Rules & Requirements:

1. Complete a minimum of 40 consecutive days in Segment Two.
2. Set individual goals, which must be approved by the Director.
3. Complete five booklets of the Group Studies for New Christians (GSNC) curriculum.
4. Attend Church and Chapel services: This includes Sunday morning and evening services, Wednesday evening services, bible studies, and daily morning devotions.
5. Attend all morning and evening class sessions as well as Work Therapy requirements as scheduled (Missing any two class sessions/Work Therapy are grounds for dismissal. The Director must preapprove any absences).
6. Take pride and responsibility in daily work assignments. Contribute to good order, causing no dissention or strife.
7. Show evidence of reliability and dependability.
8. Develop and maintain a positive attitude toward recovery with a willingness to listen to Godly counsel.
9. Complete all Segment Two curriculum.
10. Complete Segment Advancement Evaluation.

House of Hope Life Recovery Program

ARC Segment Three

In Segment Three, *The Breakthrough*, each resident commits to 40 days of intensive classes and therapies in order to build a strong foundation for their transition back into the community. He will also be encouraged to ask Christ to change negative character traits and behavior, focus on making peace with others, developing and following a plan for their spiritual life. He will continue to participate in community service and work therapy programs. During this time, residents are expected to grow in faith and commitment to Christ.

Rules & Requirements:

1. Completion of a minimum 40 consecutive days in Segment Three.
2. Review Individual goals completed in Segment Two to determine progress.
3. Complete Reformer's Unanimous (RU) Overcomer.
4. Complete five booklets of the Group Studies for New Christians (GSNC) curriculum.
5. Attend Church and Chapel services: This includes Sunday morning and evening services, Wednesday evening services, bible studies, and daily morning devotions.
6. Attend all morning and evening classes and meetings as scheduled (Missing any two classes are grounds for dismissal. The Director must preapprove any absences).
7. Take pride and responsibility in daily work assignments. Contribute to good order, causing no dissention or strife.
8. Show evidence of reliability and dependability.
9. Develop and maintain a positive attitude toward recovery with a willingness to listen to Godly counsel.
10. Complete all Segment Three curriculum.
11. Complete Segment Advancement Evaluation and advance to Phase I.

House of Hope Life Recovery Program Phase One Segment One

Rules & Requirements:

1. Chapel Services are **mandatory** and the schedule is as follows:
 - a.) Attend all scheduled chapel services, Bible Studies and Sunday morning service.
 - b.) Attend daily morning devotions
 - c.) Attend other devotions and services when offered
 - d.) All Phase One Segment One residents are required to attend Reformers Unanimous.
2. Attend all morning and evening classes and meetings as scheduled. Missing any two classes are grounds for dismissal. The Director must preapprove any absences.
3. Take pride and responsibility in daily work assignments.
4. Show evidence of reliability and dependability.
5. Contribute to good order, causing no dissention or strife.
6. Grasp a full understanding of the salvation message as found in the New Testament.
7. Develop and maintain a positive attitude toward recovery with a willingness to listen to Godly counsel.
8. Complete a minimum of 30 consecutive days in Phase One Segment One.
9. No outside work for pay is permitted during Phase One Segment One.
10. Phase One Segment One residents are NOT permitted to have cell phones.
11. Phase One Segment One residents are NOT allowed weekend passes. Bereavement passes for immediate family members (mom, dad, sister, brother, daughter, son, wife, husband, grandmother, or grandfather) only.

House of Hope Life Recovery Program

Phase One Segment Two

In Phase One Segment Two each resident commits to 60 days of intense classes and therapies in order to build a strong foundation for their transition back into society. He will also participate in community service and work therapy programs. During this time, residents are expected to grow in faith and commitment to Christ as well as to work through the steps as presented in the work and Life Recovery program.

Rules and Regulations:

1. Chapel, Bible Study and Life skills classes are mandatory as well as church on Sunday and Wednesday evening. Phase One residents are required to attend Reformers Unanimous weekly.
2. Residents are required to attend outside church services on Sunday at pre-approved locations. See the Director for approved locations. We require you to attend a morning service and must return to the House of Hope as soon as the service is over.
3. Attend all morning and evening classes and meetings as scheduled. Missing any classes will be a major violation and subject to Discipline code.
4. Outside work for pay is permitted. All earnings are subject to the Program Fees and Savings policy as follows:
 - 2/3 Savings
 - 1/3 Living Expenses to House of Hope
 - \$20/week if transportation is provided
5. No cell phones are allowed.
6. Passes may be granted at the Director's discretion. No other staff member can grant passes to Phase One Segment One residents. Passes with immediate family members (mom, dad, sister, brother, daughter, son, wife, husband, grandmother, or grandfather) only - for up to 4 hours.
7. Each resident is required to set individual goals, which must be approved by the Director.
8. All Phase One Rules and General Policies and Procedures apply unless otherwise stated.

House of Hope Life Recovery Program

Phase Two

Phase 2 will last approximately 40 days during which time the House of Hope will provide housing and food (see fee schedule below) for residents who have successfully completed the ARC or Phase One of the Life Recovery Program. During this time, the House of Hope will work with residents to help secure employment and to fully equip our residents for their job search. During this phase, residents will be actively seeking employment as well as performing work therapy.

Rules and Regulations:

1. Attend all House of Hope Life Recovery Program classes, Bible Studies and events. Events may be missed due to work schedule with prior approval from the Director.
2. Phase Two residents will be able to have fulltime employment and all earnings are subject to the Program Fees and Savings policy fees as follows:
 - 1/3 Savings
 - 1/3 Living Expenses to House of Hope
 - 1/3 Personal Needs
 - \$20/week if transportation is provided
3. Residents are required to be actively seeking permanent work during this time. This includes creating and keeping a current résumé. All Phase Two residents will be required to show the Director proof of their search. Documented proof must contain the name of the company employer, a contact name, and a telephone number. Only residents in Phase Two and above can be considered for employment within the House of Hope ministry.
4. Phase Two residents will participate in the South Carolina Vocational Rehabilitation work therapy program but will be given ample time for job searches.
5. Basic cell phones are permitted in phone area during approved phone times and can be checked out daily for work or appointments. Allowing an ARC or Phase One resident usage of your phone will result in loss of your cell phone privilege and be grounds for discipline policy.
6. **Guests other than immediate family** (mom, dad, sister, brother, daughter, son, husband, wife, grandmother, or grandfather) **are NOT permitted** at any time inside Phase Two housing with the exception of Pastoral or Church staff and approved mentors, volunteers or employers. **No overnight guests are allowed at any time.** All visitors must leave the House of Hope property by 8:00 pm.
7. Phase Two residents will be granted passes for visitation for a maximum of 4 hours between 8 a.m. and 8 p.m.

House of Hope Life Recovery Program

Phase Three

Phase 3 will last approximately 40 days during which time the House of Hope will provide housing and food (see fee schedule below) for residents who have successfully completed our ARC or Phase One and Phase Two of the Life Recovery Program. During this time, the House of Hope will work with residents to help secure employment and to fully equip our residents for their job search. This phase is of preparation for graduation and transition back into being productive citizens in the community. During this phase, residents will be actively seeking employment and permanent housing as well as performing work therapy.

Rules and Regulations:

1. Attend all House of Hope Life Recovery Program classes, Bible Studies and events. Events may be missed due to work schedule with prior approval from the Director.
2. Phase Three residents will be able to have fulltime employment and all earnings are subject to the Program Fees and Savings policy fees as follows:
 - 1/3 Savings
 - 1/3 Living Expenses to House of Hope
 - 1/3 Personal Needs
 - \$20/week if transportation is provided
3. Residents are required to be actively seeking permanent work during this time. This includes creating and keeping a current résumé. All Phase Three residents will be required to show the Director proof of their search. Documented proof must contain the name of the company employer, a contact name, and a telephone number.
4. Cell phones are permitted in phone area during approved phone times and can be checked out daily for work or appointments. The use of smartphones is permitted in Phase Three. Allowing an ARC or Phase One resident usage of your phone or to share media with them will result in loss of your cell phone privilege and be grounds for discipline policy.
5. **Guests other than immediate family** (mom, dad, sister, brother, daughter, son, husband, wife, grandmother, or grandfather) **are NOT permitted** at any time inside Phase Three housing with the exception of Pastoral or Church staff and approved mentors, volunteers or employers. **No overnight guests are allowed at any time.** All visitors must leave the House of Hope property by 8:00 p.m.
6. Phase Three residents will be granted passes for visitation for a maximum of 8 hours between 8 a.m. and 8 p.m.

House of Hope Life Recovery Program

Phase Four

Phase 4 will last approximately 40 days during which time the House of Hope will provide housing and food (see fee schedule below) for residents who have successfully completed our ARC or Phase One, Phase Two, and Phase Three of the Life Recovery Program. During this time, the House of Hope will work with residents to help secure employment and to fully equip our residents for their job search. This is a transitional phase back into being productive citizens in the community. During this phase, residents will be actively seeking employment and permanent housing as well as performing work therapy.

Rules and Regulations:

1. Attend all House of Hope Life Recovery Program classes, Bible Studies and events. Events may be missed due to work schedule with prior approval from the Director.
2. Phase Four residents will be able to have fulltime employment and all earnings are subject to the Program Fees and Savings policy fees as follows:
 - 1/3 Savings
 - 1/3 Living Expenses to House of Hope
 - 1/3 Personal Needs
 - \$20/week if transportation is provided
3. Residents are required to be actively seeking permanent employment during this time. This includes creating and keeping a current résumé. All Phase Four residents will be required to show the Director proof of their search. Documented proof must contain the name of the company employer, a contact name, and a telephone number.
4. Residents are only allowed to stay for approximately 90 days in Phase Four. After approximately 1 year you will be a successful graduate of Life Recovery Program or be required to leave the program. Make sure you make efficient use of your time during Phase Three to secure employment and housing. **There will be NO EXCEPTIONS!**
5. Cell phones are permitted in phone area during approved phone times and can be checked out daily for work or appointments. The use of smartphones is permitted in Phase Four. Allowing an ARC or Phase One resident usage of your phone or to share media with them will result in loss of your cell phone privilege and be grounds for discipline policy.
6. **Guests other than immediate family** (mom, dad, sister, brother, daughter, son, husband, wife, grandmother, or grandfather) **are NOT permitted** at any time inside Phase Four housing with the exception of Pastoral or Church staff and approved mentors, volunteers or employers. **No overnight guests are allowed at any time.** All visitors must leave the House of Hope property by 8:00 p.m.
7. Phase Three residents will be granted passes for visitation for a maximum of 8 hours between 8 a.m. and 8 p.m.

House of Hope Life Recovery Program Discipline Policy

Major Offense: Possession or use of any drugs, alcohol or pornography; bartering for goods or services; intentional destruction of God's property; leaving premises without permission; displaying occult or new-age type behavior; inappropriate fraternization with the opposite sex; insubordination, fighting, possession of cell phone (outside of program guidelines), possession of money unless in Phase Two or above. Other violations not listed above may also be designated as a "major" at the discretion of the Director.

1st Offense: Loss of all privileges for two weeks and 10 hours of service work

2nd Offense: Resident Returns to the beginning of Phase One

3rd Offense: Resident will be terminated from House of Hope Program for a minimum of 30 days

Minor Offense: Violation of any of the "General Rules" of the House of Hope program. Other infractions not listed in the General Rules may also result in a "minor violation" at the discretion of the Director.

Consequence: 1 hour of work

NOTE: The accumulation of more than 10 Minor Violations in one week will result in a Major Violation.

"Liberty abused will be liberty lost!"