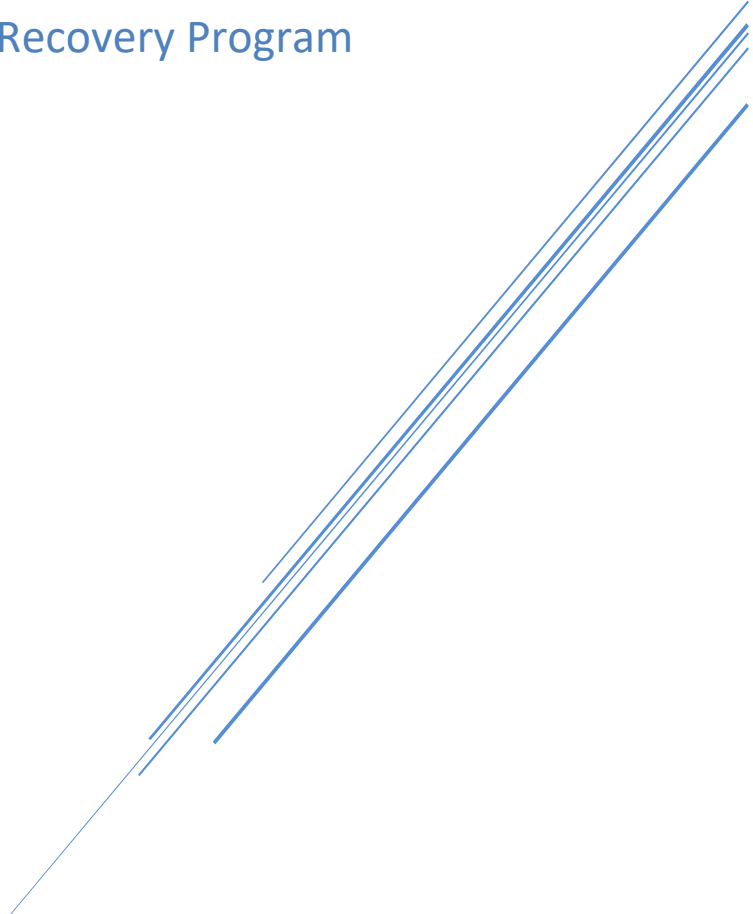




HOUSE OF HOPE OF THE PEE DEE'S

Life Recovery Program



John 8:32 “And ye shall know the truth, and the truth shall
make you free.”

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Table of Contents

Overview 1

LRP Phases 1, 2, 3, 4, & 5..... 3

Policies & Procedures 5

General Rules..... 11

Not Allowed List 15

LRP Introduction and Detox..... 17

LRP Phase One at the ARC..... 18

LRP Phase Two at the ARC 19

LRP Phase Three at the Men’s Home 20

LRP Phase Four at the Men’s Home 21

LRP Phase Five at the Men’s Home 22

Discipline Policy..... 24

Clothing Inventory Sheet..... 25

General Schedule (Men’s Home) 27

General Schedule (ARC)..... 29

The following describes the House of Hope Life Recovery Program (LRP) at the House of Hope of the Pee Dee.

Individuals, who are 18 years of age and older can qualify for our seven to twelve month, five-phase, Christ centered, Life Recovery Program. **We require up to a twelve month commitment from everyone entering this program.** Each resident will begin their stay in our Addiction Recovery Center (ARC). The ARC is a 90-day intensive addiction and life skills focused portion that makes up the first two phases of the Life Recovery Program. Upon completion of these two phases and evaluation, a resident will transition to Phase Three of the program. Phase Three lasts for at least 40 days of continued Christian discipleship. Upon completion and recommendation of the director, residents will advance to phase 4 where he will work on life skills, preparation and Christian discipleship. Upon recommendation of the Director, the resident will move to Phase 5 and this will last a minimum of 40 days, in which the focus will be on transition and after care planning. Upon recommendation the Director, the resident will qualify for graduation and begin searching for work and permanent housing.

We accept residents on a daily basis depending upon bed availability. However, the intake counseling and check-in is best completed on a weekday (Monday-Friday) between 9:00 am and 2:00 pm.

The House of Hope is not currently equipped to meet the needs of individuals who are dually diagnosed and/or have a history of mental illness, and may not be equipped for those who are violent offenders. You must be able to work half a day or be on permanent disability to enter House of Hope Life Recovery Program.

Overview

Statement of Purpose

The purpose of House of Hope is to serve and glorify God through a Christ-centered outreach of love and compassion that responds to the physical, emotional, and spiritual needs of homeless men, women and their children without regard to their race, color, or social standing. Our goal is to guide our residents to a life of eternal salvation in Christ, and to guide these men and women to become productive citizens in their home, church, and community by building their lives on the foundation of faith in Christ.

Mission Statement: House of Hope exists so that those facing homelessness and addiction in the Pee Dee have their basic needs met, experience life transformation through faith in Christ, obtain sustainable housing and live in a supportive Christian community.

This is a Bible based, Christ centered Life Recovery Program. This program may not be for everyone. It is only for those who are interested in a spiritually based program, which involves placing faith in Jesus Christ as Lord and Savior. Anything less will result in failure. We offer a goal oriented, multi-phased program. At intake we will determine if our program is the right one for each individual.

We reserve the right to turn away any person or ask any person to leave the House of Hope of the Pee Dee property if, at any time, the House of Hope staff sense that a client may be harmful to themselves, others, or a disruption to current program residents.

The House of Hope desires for all men, women and children to find salvation and new life in Christ Jesus. We understand that this does not always happen. The rules of the House of Hope are designed, however, to provide an environment that will encourage men and women to come to Jesus. The rules are not to hinder anyone's efforts to better themselves, but instead are intended to help them achieve their own goals. At a minimum, they will provide a degree of order for men that may have been immersed in chaos and

Overview

confusion. If you have any questions about the guidelines of conduct or expectations, please feel free to inquire about them with the Director.

Background Investigation: All potential residents of the House of Hope will be required to sign a letter of consent for authorization of investigation on his background. Program admittance is subject to information returned on the background check. Currently the House of Hope cannot meet the needs of sex offenders, some violent offenders, and men with a history of mental illness. Each application will be reviewed, and approved or declined, by the Director.

Application and Intake: Each new applicant will receive a packet describing the House of Hope Life Recovery Program policies and procedures and an application. During intake, each new resident will receive an intake packet upon arrival at the ARC. It is each client's responsibility to know the rules and regulations. **A response of "I didn't know" or "no one told me" is not acceptable.** If you are unclear about a rule, ask the Director.

Identification: At a minimum, a proper photo identification (State ID, driver's license, etc.) must be secured to enter the program. It is also the responsibility of the resident to have their ID with them when leaving the property. The House of Hope can assist in obtaining items, such as, a Social Security card and other identifying documents. However, it is the responsibility of the individual to apply for them.

Orientation: You will talk to the Director before entering the program.

ARC: Phases 1 & 2 & Men's Home: Phases 3, 4 & 5

Addiction Recovery Center (ARC) – House of Hope applicants will begin the Life Recovery Program at the ARC. The ARC is a 90-day addiction and basic life skills portion. This portion is broken down into two phases after an **initial 10 day introduction, acclimation, and detox period**. The first 10 days is a program introduction and will allow the resident to get acclimated to a recovery environment and detox from any drugs a resident may have been using. The emphasis will be for the resident to focus on a personal relationship with Jesus Christ and their recovery.

Phase One – LRP residents will spend at least 40 days at the ARC. This will allow the resident to process the destructive thought patterns and areas of personal hurt that have contributed to their addiction. During this time, there will be a set schedule of Bible Study classes as well as life skill classes.

Phase Two - LRP residents will spend at least 40 days at the ARC. This allows the resident to seek Christ for help in changing negative character traits and behavior, focus on making peace with others, and developing a plan for continued spiritual growth. The resident will meet with the Director to begin work on setting goals for the remainder of the program. During this time, there will be a set schedule of Bible Study classes as well as life skill classes. The resident will obtain any necessary identification, be assessed for any medical needs as well as re-building their life by securing lost documents (birth certificate, social security card, driver's license, etc.) with the assistance of Client Services. An appointment with South Carolina Vocational Rehabilitation will be scheduled during this first 40-day period and the necessary information or documents for enrollment into this work training program must be acquired.

Phase Three - LRP residents will begin to prepare for transition into permanent housing by first obtaining stable employment, saving money and being further equipped spiritually so that they can make a successful transition to society. More liberty will be

ARC: Phases 1 & 2 & Men's Home: Phases 3, 4 & 5

given to residents during this stage so that they can see their strengths and weaknesses and focus their attention where needed. After 40 days and upon recommendation from the Director, each resident will be moved to Phase Four of the Life Recovery Program.

Phase Four – LRP residents will continue to prepare for transition into permanent housing by saving money and be further equipped spiritually so that they can make a successful transition to society. Further liberty will be given to residents during this stage so that they can continue to adjust their focus where needed.

Phase Five – LRP residents will begin to transition into permanent housing, develop accountability and support network, by saving money, continued spiritual growth, and fellowship so that they can make a successful transition to society upon graduation of the Life Recovery Program.

Policies & Procedures

Personal Appearance & Attire: Appearance is important. Residents are expected to dress appropriately and keep hair neat, trimmed, and professional. No indecent clothing is allowed (i.e. short shorts, tank tops, undershirts as outerwear, clothes that advertise alcohol or nicotine products, clothing with obscene language or sexual innuendos, or sagging pants).

Clothing Needs: Clothing vouchers will be issued to residents needing clothing at the discretion of the Director. No items from Hope Thrift may be distributed to any resident by anyone other than the Hope Thrift Manager or program staff. Do not ask other employees or residents for any items. Stealing will result in immediate dismissal. Taking anything from the Mission Mart, trucks, collection bins, Mission drop off site or any other Mission Mart property without a voucher is stealing.

Telephone Privileges: During the Phase One and Two residents will be given two 10 minute monitored phone call per week. Exceptions can only be made by the Director. **No calls after curfew.** ARC residents will **NOT** be allowed cell phones. Phase Three residents may have basic cell phones and Phase Four and Five residents are allowed smartphones. Phone use is limited to non-work hours and calls can only be made in phone area during scheduled phone call hours. When a residents gets a cell phone, he will give the password to the director. There should be no use of phones during work hours or during church!

Family Visits: All visitors must be approved. ARC residents are not allowed visitation. Men's Home residents are limited to immediate family only (This includes mom, dad, sister, brother, daughter, son, wife, husband, grandmother, or grandfather. This does **NOT** include girlfriends). In Phase Four and Five, approved spiritual leaders may be considered by the Director. **For security reasons, all visitors must sign the visitation log at the front desk.** All visitation must have the prior approval of the director and may be denied at his discretion. Family visitation is limited to Saturdays and all visitors must exit the facility by 8:00 PM. The

Policies & Procedures

family visiting area will be the foyer. Visitors are NOT allowed into any other areas of the House of Hope. Written visitation requests are due to the Director by Thursday at 4:00 p.m. It is the resident's responsibility to give written copies to the Director.

Passes: During the ARC (Phases 1 and 2), residents are not eligible for passes for any reason. After completion of the ARC, passes will be allowed on Saturdays from 8 a.m. – 8 p.m. Phase Three residents will be allowed a 4-hour pass, Phase Four residents will be allowed a 6-hour pass, and Phase Five residents will be allowed an 8-hour pass. These passes may be suspended by the Director for program violations or other reasons. In case of death of an immediate family member, (mom, dad, sister, brother, daughter, son, wife, husband, grandmother, or grandfather) passes will be at the Director's discretion.

Extra-Curricular Activities: While a resident is in the Life Recovery Program they are not eligible for extra-curricular activities at churches or other organizations that put them in a place of leadership. This would include (but not limited to) nursery worker, choir member (or soloist), usher, speaker, teacher, RU group leader or helper. Other extra-curricular activities may be approved at the discretion of the director.

Food: As a resident of the House of Hope, breakfast, lunch and dinner will be provided at scheduled meal times. Residents are not permitted to buy food from local food establishments unless permission is granted by the Director. Only certain foods are allowed to be kept in rooms in a sealed container. No one is allowed in the kitchen area other than at the scheduled meal times. No coffee pots, cups, or food of any kind may be taken to the dorm areas.

Showers: Showers must be taken daily. Shower time begins at 4:00 p.m. and must be completed by 9:30 p.m. each night. Showers may also be taken in the morning but must be completed by 6:40

Policies & Procedures

a.m. Residents will rise each morning by 6:00 a.m. and be prepared for morning devotion on time.

Medical Appointments: The House of Hope will provide transportation to and from any necessary approved appointments. All appointments must be submitted to the Director at least 1 week in advance to allow for adequate scheduling.

Medications: Only approved medication will be allowed. During your intake this will be reviewed by the Director. Narcotics and other mind altering medications are strictly prohibited. The use of narcotic pain medications (except in the case of emergency surgery or with prior authorization of the director) or other prohibited substances is grounds for immediate disqualification from the program. No sharing or selling of medications of any type is allowed. If any medication, not authorized by the Director or any drugs of any kind is found on a resident or in their possessions, they will be subject to discipline guidelines. "Over the counter" medication will be kept in a locked area. There is a daily med call.

Reformers Unanimous: All residents are required to actively participate in Reformers Unanimous. ARC residents will be given class on site.

Work Therapy: All residents are required to participate in the Work Therapy Program, volunteering up to but no more than 40 hours per week. The Work Therapy Program is designed to mimic the requirements of regular work week while balancing time to focus on the activities needed for the residents continued recovery outside of a rehabilitation program. Work life balance is a challenge for anyone, but especially for someone in recovery that needs weekly church attendance, recovery group attendance, and other individual and family counseling activities during the work week.

Program Fees will be required from all residents once they acquire income. Each resident will be required to pay $\frac{1}{3}$ of income

Policies & Procedures

as a donation to the House of Hope, save $\frac{1}{3}$ of income for transition and keep $\frac{1}{3}$ of income. Residents at the ARC. Addiction Recovery Center residents are exempt from the Program Fee and Savings Policy while in these phases of the Life Recovery Program.

Transportation Fees will be required from all residents who utilize the House of Hope for transportation to and from work. This fee will be \$20 per week that this service is used regardless of days used.

Food Stamps: Each resident will share 50% of his food stamps with the House of Hope to defray some of the costs of his housing and nutrition expenses.

Respect: Respect will be given to all House of Hope employees, volunteers, board members, guests and residents at all times.

Television and Movie choices must be of appropriate content. Gratuitous violence, language, sex, drug/alcohol use and the like will not be tolerated (e.g. comedy channels, VH1, BET, MTV, Spike). Television viewing is allowed until 10:00 p.m. weekdays and 11:00 p.m. on weekends and is solely at the discretion of the Director.

The entrance door will be locked at 8:00 p.m. No one will be allowed to enter without approval from the House of Hope after 8:00 pm. Bed check is at 10:00 p.m. You must be in your bunk area for bed check. Lights out is 10:00 p.m.

Your attendance is required for all House of Hope activities. All House of Hope activities are posted on the bulletin board. It is your responsibility to check the bulletin board and to attend planned activities. Your failure to attend these activities will result in disciplinary consequences, which can include dismissal from the program. If you have a conflict with any scheduled event, it is your responsibility to notify the Director. There will be sign-in sheets at all events. If you are not signed-in you will be considered absent. Signing in for someone else will NOT be permitted. **Residents are**

Policies & Procedures

not allowed to miss any activity or event without prior approval of the director, no exceptions.

Leaving the House of Hope property: ARC residents will remain on the property except for medical, probation or other necessary appointments. Phase Three, Four, and Five residents will be granted a pass in addition to previously mentioned activities at the House of Hope at the Director's discretion.

Bedroom areas must be kept clean at all times. Beds should be made every morning before breakfast. Nothing is to be hung, placed, or stuck on the walls at any time.

Daily chores must be completed by 8:30 a.m. A daily chore list is posted on the bulletin board and inspection will be done at 8:30 a.m. each morning.

Residents may receive packages, however, the House of Hope reserves the right to inspect all mail and packages prior to giving it to any resident.

Excess belongings will not be allowed. Any resident who has clothing and personal items in excess of what is allowed needs to make arrangements to have those items stored elsewhere prior to entering the House of Hope. Due to space limitations, there is a maximum amount of clothing each resident is allowed to maintain at the House of Hope. See the Inventory Checklist for a list of these items. Program residents are not allowed personal luggage while in the program, nor is the House of Hope able to store luggage or excess belongings. Excess belongings will be disposed of or donated to Hope Thrift.

Personal Items Left Behind: When residents leave the program, all items left will be held for 3 business days only. After 3 business days, all unclaimed items will be disposed of or donated. The House of Hope is not responsible for unclaimed items left behind at the time of departure.

Policies & Procedures

Program Re-entry: Any individual who fails to complete the program for any reason must wait a minimum of 14 days before applying to re-enter the House of Hope. Prior to this, re-admission is at the discretion of the Director.

- If a resident fails to complete the program a second time, he must wait a minimum of 90 days before he is eligible to reapply.
- Any resident who fails to complete the program 3 or more times must wait a minimum of one year before applying to reapply.

General Rules

Vehicle Conduct: (II Corinthians 5:12; I Corinthians 14:40)

- No eating or drinking is allowed in vehicles.
- No music allowed in vehicles.
- Conversation in vehicles shall be kept Christ-like and uplifting.
- All applicable South Carolina laws shall be adhered to and followed.
- All vehicles shall be kept clean at all times.
- No unauthorized stops between scheduled transportation stops.

Conversation/Behavior: (Study and follow this closely. It will be enforced!)

- The Program goal is to have all conversation and behavior be Christ-like.
- Gripping, scorning, negative criticism, gossiping, complaining, faulting, foul language, profanity, and sowing discord will not be tolerated.
- Talking about old habits or lifestyles (war stories) is against God's Word and is not permitted.
- Failure to turn in a resident for a violation of the rules will result in you receiving the same discipline as the person who violated the rules. You are not doing any favors by concealing a violation. Instead, we must hold one another accountable so that all may benefit and grow.
- No returning to bed after 6 AM unless you work at night.
- A kind and courteous attitude is expected at all times.
- No dating is allowed while the resident is in the first four phases of the program. Our program focus is not on the development of a personal, romantic relationship, but rather on the most important relationship – the one between man and Jesus Christ. In phases five, residents may be allowed to explore the possibility of a relationship only with the approval of the director.
- Leaving the premises of the Men's Home is prohibited except for work, scheduled functions or with authorized personnel.

General Rules

- All complaints shall be handled using the Official Complaint Form. This form is designed to go to the proper staff member's attention and allows no one to go "without a voice." All complaints will be addressed as promptly as possible by staff

Dress Code

- All clothing must be worn in the manner for which designed. (I.e. no backwards ball caps, no "sagging" pants, nor other variances in style may be expressed).
- Pants must be worn at the hips.
- Appropriate clothing is required for church, chapel, and other events. Sunday: button down shirt, slacks, and coat & tie (if you have one). Sunday evening: button down shirt and slacks (no jeans). Wednesday evening, chapel, RU, and class: shirt with a collar, slacks or nice jeans (no holes, excessive embroidery, or bedazzle). Hoodies are not appropriate for these events. Shoes and socks are required for all activities
- No hats will be worn at meals, in chapel, at church, RU, class, or other similar settings and functions.
- The dress code may be amended at any time as deemed necessary by the Director.

Personal Hygiene: (I Corinthians 14:40, II Corinthians 5:20, Mark 5:15; John 11:39b)

- Proper grooming is required to ensure that each resident has the best opportunity for gainful employment as well as sanitary purposes inside the men's facility to prevent lice, bedbugs, etc.
- Any hair and/or facial hair must be trimmed neatly.
- All residents must brush their teeth, comb their hair, wash their face, and put on clean clothes each morning before breakfast.
- Everyone showers at least once per day; but not more than twice per day. If more than 1 shower is needed in one day, obtain prior approval from staff in advance.

General Rules

- All body odors must be controlled.

Dorm Room Rules:

- The dorm assigned to you, as everything else on our property, belongs to God. It must be treated as such. Any violating resident shall be held financially responsible for all damage done to God's property.
- No furniture is to be moved out of position without approval from leadership.
- Any pictures brought into the home must be approved. Nothing shall be attached to the walls.
- No eating or drinking (except water; max. two waters in the room, per person) is allowed in dorm rooms.
- Any food stored in dorms must be sealed and stored properly
- Wasting electricity is poor stewardship and will not be tolerated.
- Residents are only permitted to enter their OWN dorm room, do not enter other dorm rooms for any reason without authorization.
- All dorms and persons are subject to random search and seizure at any time.
- Residents are subject to drug and alcohol testing at any time.
- Dorms must be cleaned and beds must be made (foot and sides tucked in, with bedding flat/smooth) each morning before breakfast and kept neat and orderly at all times. This includes no more than two water bottles, one bible, one book, one notebook, and one writing utensil allowed on the nightstand.
- Common areas shall be cleaned daily and kept neat and orderly.
- Chores will be assigned to each resident as needed. Completing chores in a timely manner will be expected.

General Rules

Kitchen:

- Your meals will be prepared, provided and served by designated kitchen workers.
- Residents may not enter the food storage and prep areas unless requested to do so by program staff or cook.
- Negative remarks about the food will not be tolerated. Prayer and fasting are a profitable substitute.

Attitude:

All residents at the House of Hope Men's Home are expected to be committed to, and give complete dedication to living the highest quality Christian life possible. Your attitude must reflect this commitment in the following ways:

- Gratefulness to God and the church.
- Humility towards your fellow man.
- Willingness to be corrected and taught.
- Readiness to change old behavior patterns.
- Negative, pessimistic attitudes will not be tolerated.

The Following Items are NOT allowed at any time:

No Alcohol, illegal drugs, or drug paraphernalia will be tolerated by any residents on or off House of Hope property. The use or possession of these items anywhere, at any time while in the program may result in disqualification from the program. **Breathalyzers and drug tests will be conducted on a random basis. Refusal to be tested, and failed drug and/or alcohol tests will result in immediate dismissal from the program.** Mercy may be shown to those who take responsibility for their actions.

No Pornographic Material or Gambling of any kind is allowed on the House of Hope property.

No Borrowing or Loaning of Money. Residents shall not borrow from or loan money to other residents or volunteers at the House of Hope. Selling of personal property between residents or making purchases for other residents is forbidden. No bartering for goods or services is allowed.

No Stealing will be tolerated. Stealing could result in immediate dismissal from the program and/or prosecution.

No Fraternization (socializing or being personal) with the opposite sex outside of program policy. This includes employees, volunteers, community service workers and others.

No Weapons, Fighting, or Arguing will be tolerated and will be have consequences and/or loss of privileges up to and including disqualification from the program and law enforcement involvement.

No Personal Radios, or headphones are allowed while a resident at the House of Hope. When allowed, music is restricted to Christian music only. No other type of music is permitted at any time while one is a House of Hope resident.

**The Following Items are NOT allowed at
any time:**

No Tobacco: Use of any tobacco or nicotine products (cigarettes, dip, vapes, etc.) by residents is prohibited.

LRP Intro and Detox

Each resident commits to 10 days of getting acclimated to a recovery environment and detoxing from any addictive or intoxicating substances. There will be an emphasis for the need of a personal relationship with Christ as the central focus of a healthy recovery. The resident should spend this time seeking to prepare themselves for the physical and spiritual battles that will come in order to be set free from the bondage of addiction.

Rules & Requirements:

1. Presentation of the Gospel and testimony of an ARC staff member.
2. Complete one booklet of the Group Studies for New Christians (GSNC) curriculum.
3. Attend Church and Chapel services, and daily morning devotions. Attend all morning and evening class sessions as well as Work Therapy requirements as scheduled (The Director must preapprove any absences).
4. Give serious effort and take responsibility in daily work assignments. Contribute to good order, causing no dissention or strife. Show evidence of reliability and dependability.
5. Develop and maintain a positive attitude toward recovery with a willingness to listen to Godly counsel.
6. Write letter to self, titled "What my life will look like when I complete the LRP program as well as what my life will look like if I do not complete the program".
7. Complete a minimum of 10 consecutive days in Segment One.
8. Complete Segment Advancement Evaluation.

LRP Phase One (at the ARC)

In phase one, each resident commits to 40 days of intensive classes and therapies in order to build a strong foundation for their transition back into the community. The resident will look inwardly, identifying and processing destructive thought patterns and areas of personal hurt that have contributed to their addiction. He will also participate in community service and work therapy programs. During this time, residents are expected to grow in faith and commitment to Christ.

Rules & Requirements:

1. Complete a minimum of 40 consecutive days phase one
2. Set individual goals (short term, intermediate, and long term goals), which must be approved by the Director.
3. Complete five booklets of the Group Studies for New Christians (GSNC) curriculum.
4. Attend Church and Chapel services, and daily morning devotions. Attend all morning and evening class sessions as well as Work Therapy requirements as scheduled. The Director must preapprove any absences.
5. Give serious effort and take responsibility in daily work assignments. Contribute to good order, causing no dissention or strife.
6. Show evidence of reliability and dependability.
7. Develop and maintain a positive attitude toward recovery with a willingness to listen to Godly counsel.
8. Complete all Segment Two curriculum, including the RU Overcomer challenge book, and memory verses.
9. Complete Phase One Advancement Evaluation.

LRP Phase Two (at the ARC)

In phase two, each resident commits to 40 days of intensive classes and therapies in order to build a strong foundation for their transition back into the community. He will also be encouraged to ask Christ to change negative character traits and behavior, focus on making peace with others, developing and following a plan for their spiritual life. He will continue to participate in all program activities. During this time, residents are expected to grow in faith and commitment to Christ.

Rules & Requirements:

1. Complete a minimum 40 consecutive days in phase two
2. Review Individual goals completed in Phase One to determine progress.
3. Complete five booklets of the Group Studies for New Christians (GSNC) curriculum.
4. Attend Church and Chapel services, daily morning devotions, all morning and evening classes, work therapy and meetings as scheduled. The Director must preapprove any absences.
5. Put forth serious effort and take responsibility in daily work assignments. Contribute to good order, causing no dissention or strife.
6. Show evidence of reliability and dependability. Develop and maintain a positive attitude toward recovery with a willingness to listen to Godly counsel.
7. Complete all Phase Two curriculum, which includes reading and writing a one page essay on the *Done* book, and RU Phase One challenge book.
8. Complete Phase Two Advancement Evaluation.

Phase Three (at the Men's Home)

Phase Three will last a minimum of 40 days during which time the House of Hope will provide housing and food (see fee schedule on page 8 of the LRP Handbook) for residents who have successfully completed Phases one and two at the ARC. During this time, the Life Recovery Program will work with residents to help secure employment and to fully equip our residents for their job search. During this phase, residents will be actively seeking employment as well as performing work therapy.

Rules and Regulations:

1. Attend all scheduled events, activities, appointments, etc.
2. Phase Three, residents will be able to have fulltime employment and all earnings are subject to the Program Fees and Savings policy fees
3. Residents are required work with LRP staff to find permanent work during this time, including participation in the South Carolina Vocational Rehabilitation work therapy program (when deemed appropriate.)
4. Basic cell phones are permitted in phone area during approved phone times and can be checked out daily for work or appointments.
5. Phase Three residents will be granted passes for visitation for a maximum of 4 hours between 8 a.m. and 8 p.m.
6. To advance to Phase Four, each resident must complete RU Phase Two challenge book, read and write a one page report on *The Cross Centered Life*, and pass an evaluation with the director.

Phase Four (at the Men's Home)

Phase Four will last a minimum of 40 days. During this time, the House of Hope will work with residents to help secure employment and to fully equip our residents for their job search. This phase is of preparation for graduation and transition back into being productive citizens in the community. During this phase, residents will be actively seeking employment and permanent housing as well as performing work therapy.

Rules and Regulations:

1. Attend all House of Hope Life Recovery Program classes, Bible Studies and events. Events may be missed due to work schedule with prior approval from the Director.
2. Residents are required to be actively seeking permanent work during this time. This includes creating and keeping a current résumé. All Phase Three residents will be required to show the Director proof of their search.
3. Cell phones are permitted in phone area during approved phone times and can be checked out daily for work or appointments. The use of smartphones is permitted in Phase Three. Allowing an ARC or Phase Three resident usage of your phone or to share media with them will result in loss of your cell phone privilege and be grounds for discipline policy.
4. Phase Three residents will be granted passes for visitation for a maximum of 6 hours between 8 a.m. and 8 p.m.
5. To advance to Phase Five, each resident must complete RU Phase Three challenge book, write a one and a half to two page testimony, and pass an evaluation with the director.

Phase Five (at the Men's Home)

Phase Five will last a minimum of 40 days. During this time, the House of Hope will work with residents to help secure employment and to fully equip our residents for their job search. This is a transitional phase back into being productive citizens in the community. During this phase, residents will be actively seeking employment and permanent housing as well as performing work therapy.

Rules and Regulations:

1. Attend all House of Hope Life Recovery Program classes, Bible Studies and events. Events may be missed due to work schedule with prior approval from the Director.
2. Residents are required to be actively seeking permanent employment during this time. This includes creating and keeping a current résumé. All Phase Four residents will be required to show the Director proof of their search. Documented proof must contain the name of the company employer, a contact name, and a telephone number.
3. Residents are only allowed to stay for approximately 90 days in Phase Four. After approximately 1 year you will be a successful graduate of Life Recovery Program or be required to leave the program. Make sure you make efficient use of your time, working with LRP staff, to secure employment and housing. **There will be NO EXCEPTIONS!**
4. Cell phones are permitted in phone area during approved phone times and can be checked out daily for work or appointments. The use of smartphones is permitted in Phase Five. Allowing an ARC or Phase Three resident usage of your phone or to share media with them will result in loss of your cell phone privilege and be grounds for discipline policy.
5. Phase Five residents will be granted passes for visitation for a maximum of 8 hours between 8 a.m. and 8 p.m.

Phase Five (at the Men's Home)

6. To qualify for graduation, each resident must have been in the LRP for a minimum of seven months and phase five a minimum of forty days, complete RU Phase Four challenge book, turn in a minimum of a page and a half typed final copy of your personal testimony, have a minimum of \$2,500 in their program savings, and pass an evaluation with the director.

Discipline Policy

Major Offense: Possession or use of any drugs, alcohol or pornography; bartering for goods or services; intentional destruction of God's property; leaving premises without permission; displaying occult or new-age type behavior, inappropriate fraternization with the opposite sex; insubordination, fighting, possession of cell phone (outside of program guidelines), possession of money unless in Phase 2. Other violations not listed above may also be designated as a "major" at the discretion of the Men's Director.

1st Offense: Loss of all privileges for two weeks and 10 hours of service work

2nd Offense: Resident Returns to the beginning of Phase 1

3rd Offense: Resident will be terminated from House of Hope Program for a minimum of 30 days

Minor Offense: Violation of any of the "General Rules" of the House of Hope program. Other infractions not listed in the General Rules may also result in a "minor violation" at the discretion of the Men's Director.

Consequence: 1 hour of work

NOTE: The accumulation of more than 10 Minor Violations in one week will result in a Major Violation.

Repeating the same minor offense within the same week will lead to more significant consequences. (Second time = 3hours, Third time in the same week = major violation.)

"Liberty abused will be liberty lost!"

Clothing Inventory Sheet

Allowed items are as follows:

- 10 collared shirts
- 12 pair of pants
- 2 jackets (winter and spring)
- 1 dress coat
- 2 dress suits
- 4 pair of shoes
- 2 pair of shower slippers/ flip flops
- 12 pair of underwear
- 10 pair of socks
- 10 t-shirts

White t-shirts are considered underwear and are not allowed to be worn as a covering.

The following items listed are the personal hygiene / clothing items that I have brought to the Mission:

Pants (Jeans): _____ Pants (Slacks/khakis): _____ Shorts: _____

Shirts: Dress _____ Casual _____ T-Shirts: _____

Shoes: Tennis _____ Dress _____ Boots _____

Coat / Jacket: _____ Sweat Suit: _____

Under clothes: Socks _____ Undershirts _____

Under shorts _____

Other personal items brought:

If a resident is caught stashing items, or is found with more items than he is allowed, he / she will be required to make a donation to the Mission Mart in order to get his / her clothing count back to the level of items allowed.

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Men's Home Schedule

Men's Schedule			
Time	Monday	Tuesday	Wednesday
6:00 AM - 6:25 AM	Lights On and Breakfast	Lights On and Breakfast	Lights On and Breakfast
6:25 AM - 6:35 AM	Medication	Medication	Medication
6:40 AM - 7:15 AM	Devotions and Journaling	Devotions and Journaling	Devotions and Journaling
7:20AM - 8:15AM	Morning Chores	Morning Chores	Morning Chores
8:15AM - 10:00AM	Work and Appointments	Work and Appointments	Work and Appointments
10:00AM - 12:00PM	Work and Appointments	Work and Appointments	Work and Appointments
12:00PM - 1:00PM	Lunch and Clean Up	Lunch and Clean Up	Lunch and Clean Up
1:00PM - 1:30PM	Work and Appointments	Work and Appointments	Work and Appointments
1:30PM - 4:00PM	Work and Appointments	Work and Appointments	Work and Appointments
4:00PM - 5:15PM	Personal Time	Personal Time	Personal Time
5:15PM - 6:00PM	Personal Time	Personal Time	Dinner and Clean Up
6:00PM - 7:00PM	Dinner and Clean Up	Dinner and Clean Up	FBT or PSCOG at 6:15 PM
7:00PM - 8:00PM	Chapel & Prayer Groups	Chapel & Prayer Groups	FBT or PSCOG
8:00PM - 10:00PM	Medication Time: 8:00-8:10 PM Personal Time/Shower	Medication Time: 8:00-8:10 PM Personal Time/Shower	Medication Time: 8:00-8:10 PM Personal Time/Shower
10:00PM	Lights Out	Lights Out	Lights Out

Men's Home Schedule

Men's Home Schedule

Thursday	Friday	Saturday	Sunday
Lights On and Breakfast	Lights On and Breakfast		
Medication	Medication		
Devotions and Journaling	Devotions and Journaling	Wake up, Shower, Make Bed	Wake up, Shower, Make Bed
Morning Chores	Morning Chores	Breakfast Medication at 7:25 AM	Breakfast Medication at 7:25 AM
Work and Appointments	Work and Appointments	Personal Time/Violation Hours	Leave for FBT at 8:15 AM Sunday School and Church
Work and Appointments	Work and Appointments	Personal Time/Violation Hours	Sunday School & Church
Lunch and Clean Up	Lunch and Clean Up	Lunch and Clean Up	Lunch and Clean Up
Work and Appointments	Work and Appointments	Personal Time/Violation Hours	Lunch and Clean Up
Work and Appointments	Work and Appointments	Personal Time/Violation Hours	Personal Time
Personal Time	Personal Time	Personal Time/Violation Hours	Dinner at 4:15 PM and Clean Up
Personal Time	Dinner and Clean Up	Dinner and Clean Up	Church at FBT
Dinner and Clean Up	RU at 6:15 PM	Personal Time	Church at FBT
Chapel & Prayer Groups	RU until 9:15 PM	Personal Time	Personal Time
Medication Time: 8:00-8:10 PM Personal Time/Shower	Medication Time: Immediately followig RU Personal Time/Shower	Medication Time: 8:00-8:10 PM Personal Time/Shower	Medication Time: 8:00-8:10 PM Personal Time/Shower
Lights Out	Lights Out at 11:00 PM	Lights Out at 11:00 PM	Lights Out

ARC Schedule

ARC Schedule			
Time	Monday	Tuesday	Wednesday
6:00 AM - 6:25 AM	Lights On and Breakfast	Lights On and Breakfast	Lights On and Breakfast
6:25 AM - 6:40 AM	Medication	Medication	Medication
6:40 AM - 7:20 AM	10 Principles Video, Devotions and Journaling	10 Principles Video, Devotions and Journaling	10 Principles Video, Devotions and Journaling
7:20AM - 8:15AM	Morning Chores	Morning Chores	Morning Chores
8:15AM - 10:00AM	Classroom Session	Work Detail	Classroom Session
10:00AM - 12:00PM	Classroom Session	Work Detail	Classroom Session
12:00PM - 1:00PM	Lunch and Clean Up	Lunch and Clean Up	Lunch and Clean Up
1:00PM - 1:30PM	Classroom Session	Shower & Clean Up	Classroom Session
1:30PM - 4:00PM	Classroom Session	RU (Reformers Unanimous)	Classroom Session
4:00PM - 5:15PM	Personal Time	Personal Time	Personal Time
5:15PM - 6:00PM	Personal Time	Personal Time	Dinner and Clean Up
6:00PM - 7:00PM	Dinner and Clean Up	Dinner and Clean Up	Victory Baptist Church
7:00PM - 8:00PM	Chapel & Prayer Groups	Chapel & Prayer Groups	Victory Baptist Church
8:00PM - 10:00PM	Personal Time/Shower	Personal Time/Shower	Personal Time/Shower
10:00PM	Lights Out	Lights Out	Lights Out

ARC Schedule

ARC Schedule			
Thursday	Friday	Saturday	Sunday
Lights On and Breakfast	Lights On and Breakfast		
Medication	Medication		
10 Priniples Video, Devotions and Journaling	10 Priniples Video, Devotions and Journaling	Wake up, Shower, Make Bed	Wake up, Shower, Make Bed
Morning Chores	Morning Chores	Breakfast	Breakfast
Work Detail	Life Skills: Rebuilding the Man, Restoring the Life.	Personal Time/Violation Hours	Leave For Victory Baptist 9:15 AM
Work Detail	Review & Study Guide	Personal Time/Violation Hours	Sunday School & Church
Lunch and Clean Up	Lunch and Clean Up	Lunch and Clean Up	Lunch and Clean Up
Work Detail	Classroom or Work Detail	Personal Time/Violation Hours	Lunch and Clean Up
Work Detail	Classroom or Work Detail	Personal Time/Violation Hours	Personal Time
Personal Time	Personal Time	Personal Time/Violation Hours (Violation hours stop at 5:00 PM)	Personal Time
Personal Time	Personal Time	Personal Time	Personal Time
Dinner and Clean Up	Dinner and Clean Up	Dinner and Clean Up	Dinner and Clean Up
Chapel & Prayer Groups	Challenges for Change	Personal Time	Church/Worship Service
Personal Time/Shower	Personal Time/Shower	Personal Time/Shower	Personal Time/Shower
Lights Out	Lights Out	Lights Out	Lights Out

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God's Plan of Salvation

FIRST, YOU MUST ACCEPT THAT YOU ARE A SINNER.

Romans 3:23 - For all have sinned and fall short of the glory of God

Romans 3:10 - As it is written: "None is righteous, no, not one"

No one is perfect, No one has lived up to God's perfect standard.

SECOND, YOU MUST ACCEPT THAT AS A SINNER YOU OWE A PENALTY.

Romans 6:23 - For the wages of sin is death...

Ezekiel 18:4b - The soul that sins will die.

The death is described in the Bible as the second death, the lake of fire.

Revelation 20:14 - Then Death and Hades were thrown into the lake of fire. This is the second death, the lake of fire.

If we pay what we owe as sinners, we must spend an eternity in the lake of fire (Hell).

THIRD, YOU MUST ACCEPT THAT JESUS CHRIST HAS ALREADY PAID OUR SIN DEBT.

Romans 5:6 - For while we were still weak, at the right time Christ died for the ungodly.

Hebrews 2:9b - ...namely Jesus, crowned with glory and honor because of the suffering of death, so that he by the grace of God might taste death for everyone.

Christ was not a sinner, and the Bible teaches that God took all of our sin and placed it on Christ. While Christ was bearing all of our sins in His own body, God punished Him in our place to pay the debt we owe. This is not something God promised to do. It is something God has already done.

John 3:16 - "For God so loved the world that he gave his only Son, that whoever believes in him should not perish, but have eternal life."

II Corinthians 5:21 - For our sake He made Him to be sin who knew no sin, so that in Him we might become the righteousness of God.

It is a fact, Jesus Christ has already paid your sin debt.

FOURTH, YOU MUST ACCEPT BY FAITH WHAT JESUS CHRIST DID FOR YOU.

Ninety times in the gospel of John the Bible says, "BELIEVE."

John 3:36 - Whoever believes in the Son has eternal life; whoever does not obey the Son shall not see life, but the wrath of God remains on him.

In this verse, Jesus divides the world into two groups: those who are believing and those who are not believing on the Son. Those who believe have everlasting life, and those who believe not shall not see life.

The word "believe" means to trust, to depend on, to rely on. To believe on the Lord Jesus Christ means that you accept the fact that you are a sinner, that as a sinner you owe the sin penalty, and that Jesus Christ died on the cross to pay the debt you owe. But it means going one step further. It means that you will completely trust Christ to get you to Heaven - that you will put the matter of your salvation in His hands and depend on Him for everlasting life.

Now the moment you do this. God promises you are not condemned but have everlasting life and that you shall never perish.

John 5:24 - Truly, truly, I say to you, whoever hears my word and believes Him who sent me has eternal life. He does not come into judgement, but has passed from death to life.